



ACT INSTALLS — FOR ARCHITECTS

Architect Checklist

A phase-by-phase reference for coordinating technology infrastructure without disrupting design intent or drawing schedules.

Technology systems succeed or fail based on decisions made long before a rack is mounted or a panel is wired. When ACT Installs is brought in early, conduit paths, structural allowances, and equipment locations become part of the drawing set rather than a field correction. This checklist outlines what we need from — and can offer to — your team at each phase of design, so Invisible Technology™ stays truly invisible in the finished project.

Use this as a working reference alongside your own phase deliverables. For a fuller view of how ACT integrates with the design and construction sequence, download the ACT Blueprint Process guide.

Schematic Design

- ☐ Identify rooms with elevated technology intent (theater, primary living space, outdoor entertaining) so massing and ceiling heights can accommodate them
- ☐ Flag any large-format display or ACT Horizon™ — "Statement. Scale. Impact." wall locations that affect structural framing or blocking
- ☐ Confirm preliminary site conditions for network entry points and exterior conduit runs
- ☐ Discuss acoustic priorities for rooms adjacent to a home theater or media space
- ☐ Establish whether the project will follow The Builder Ready Program™ coordination track

Design Development

This is the phase where drawings and reality most need to align. Equipment locations, rough dimensions, and load requirements should be locked before they move into the construction document set.

- ☐ Confirm rack or equipment room location, size, and ventilation requirements — see The Signature Rack™ specification for reference
- ☐ Coordinate low-voltage pathways with structural, mechanical, and lighting drawings to avoid conflicts
- ☐ Finalize speaker, display, and sensor locations in ceilings, walls, and millwork



- ☐ Review outdoor living and landscape zones for ACT Outdoor™ infrastructure needs
- ☐ Identify millwork or cabinetry that will conceal equipment, keypads, or in-wall components

Construction Documents

- ☐ Issue low-voltage and conduit riser diagrams for inclusion in the permit set
- ☐ Verify keypad, sensor, and panel locations are dimensioned and reflected in elevations
- ☐ Confirm electrical coordination for dedicated circuits serving racks, displays, and outdoor systems
- ☐ Document any structural blocking or reinforcement required for wall-mounted displays or speakers
- ☐ Cross-check drawings against The Estate Network™ infrastructure standards for connectivity and security coverage

Construction Administration

Field conditions rarely match drawings exactly. Regular coordination during this phase keeps changes from cascading into finish work.

- ☐ Attend site walks at rough-in to confirm pathway and box placement before drywall
- ☐ Review any field changes that affect device locations, rack access, or conduit routing
- ☐ Confirm punch-list items related to trim plates, keypads, and visible hardware finishes
- ☐ Coordinate final commissioning timeline with substantial completion and owner walkthrough
- ☐ Verify One Touch Living™ — "Simplify. Automate. Control." programming milestones align with the closeout schedule

Questions about coordinating a specific project phase? Reach out to your ACT Installs Luxury Technology Advisor.